

**ARLIS/NA Mountain West Chapter  
Virtual Business Meeting**

December 5, 2013  
1:00pm MST

**Attendees:** Nicole Beatty (Vice Chair/Chair Elect), Diana Harter, Greg Hatch, Marly Helm, Jenni James (Secretary/Treasurer), Peggy Keeran (Past Chair), Luke Leither, Jennifer Mayer, Chris Ramsey, Tom Riedel, Kay Teel, Julie Williamsen (Chair).

**1. Welcome & Introduction**

Chair Williamsen called the meeting to order.

**2. Approval of Pasadena Meeting Minutes (Julie Williamsen)**

Beatty motioned to approve minutes, Helm seconded. Minutes approved by majority vote (10) of attending members.

**3. Treasurer's Report (Jenni James)**

Income and expenses for 2013 (as of 12/3/2013)

2013 Income: \$1830.35

- Dues: \$775.00
- Winberta Yao Travel Award donations: \$295.00
- Other donation: \$25.00
- Virtual Conference: \$735.35

26 paying attendees (16 MW members, 10 non-MW members)			
MW Members	16	30.00	\$480.00
Non_MW Members	10	40.00	<u>400.00</u>
			\$880.00
Registrant Fees (per registrant)	26	4.00	(104.00)
Credit Card Fees (per transaction)	24	4.957%	<u>( 40.65)</u>
Conference Income			\$735.35

2011 virtual conference: 16 MW members, 20 non-MW members, \$1084.95 income

2010 virtual conference: 14 MW members, 2 non-MW members, \$431.67 income

2013 Expenses: \$920.04

- ARLIS/NA Welcome Party donation: \$200.00
- Winberta Yao Travel Award: \$700.00 (Rebecca Potance)
- Online Membership Payment Fees to PayPal: \$20.04

2013 Bank Balance (as of 12/3/2013): \$2859.78 (does not include conference deposits from RegOnline)

2013 Membership:

31 paid MW chapter members (same number in 2012)

6 members in 2012 did not renew for 2013: AZ = 2, NV = 1, UT = 1 (CA = 1, MI = 1)

4 new members in 2013: NM = 2, UT = 2

2 returning members: CO = 1, NM = 1

Membership by State:

Arizona: 1 member

Colorado: 9 members

Montana: 0 members

Nevada: 0 members

New Mexico: 14 members (including 2 new)

Utah: 5 members (including 2 new)

Wyoming: 1 member

Outside the MW Chapter region: 1 member from California

PayPal (available for online membership registration since 5/15/2012):

4 paid via PayPal for 2012 membership

20 paid via PayPal for 2013 membership

#### **4. Chair's Report (Julie Williamsen)**

a. Report:

Chair Williamsen thanked all the people who helped this year: Nicole Beatty, Peggy Keeran, Alison Verplaetse and Jenni James for the Virtual Conference; Nicole Beatty, Peggy Keeran, and Jenni James for their work as Chapter officers; Chris Ramsey for the website; Marly Helm for the newsletter; Travel Award Committee members Alexandria Caster and Kay Teel; and Nominating Committee members Peggy Keeran, Eumie Imm-Stroukoff, and Chris Ramsey.

b. Election Results

Luke Leither was elected Vice Chair/Chair Elect and Rebecca Potance was elected Secretary/Treasurer.

c. Mountain West Chapter Logo Compliance

Williamsen presented Ramsey's draft announcement of the logo contest. As suggested by members, Ramsey will add wording regarding transfer and copyrights, and the correct versions of the acronym as ARLIS/NA – MW or ARLIS/NA – Mountain West. The announcement will be provided to Chapter members for sharing with their organizations. The winner will be included on the MW Chapter website and in the newsletter. Members of the contest committee are Williamsen, Ramsey, Potance, and Alexander Watkins.

d. Bylaws Update

Williamsen, Beatty and Leither will work on bylaw revisions which are due in April 2014. If anyone has any input, send to Beatty or Williamsen. The bylaw revision draft will be sent to the Chapter membership for comment. Any changes need to be approved by the ARLIS board.

e. ARLIS NA Welcome Party Donation

After discussion, \$200 was approved for the 2014 donation.

#### **5. Virtual Conference Report (Nicole Beatty)**

Vice Chair Beatty expressed her thanks to conference participants and attendees. She received several emails of appreciation from attendees. The conference software had technical issues with the sound for prerecorded presentations. Only half of the MW Chapter membership attended and the number of attendees did not warrant the amount of work involved. Though some have suggested not having a conference next year and just having a business meeting in DC and virtually in the fall, Beatty would like to have a conference again. She is open to having a joint conference. An evaluation survey was not done, but could still happen. Williamsen said she is concerned about not having a conference because it generates revenue for the Chapter.

#### **6. Vision for the Chapter (Nicole Beatty)**

Chair Elect Beatty would like us to act more as a collective, which requires more participation. She wants to have more workshops, seminars, and lectures. She is concerned that if we do not have some sharing types of events, there will be no incentive for new members to join. She looked at the purpose of the Chapter in the bylaws and asked if these still apply. Beatty will be sending out an email asking members to let her know of three things we want personally from the Chapter. This will help us articulate a better sense of what we want and help with the work of updating the bylaws.

#### **7. ARLIS Mountain West Listserv Transition (Jennifer Mayer)**

Mayer is going on sabbatical, so the listserv has transitioned to Greg Hatch at the University of Utah. The new address for the MW listserv is arlisna-mw@lists.utah.edu.

#### **8. Winberta Yao Travel Award Increase (Julie Williamsen)**

After discussion regarding whether to have two awards at \$700 each or one at \$1000, consensus was for one award at \$1000. Helm motioned to increase the award to \$1000 for 2014, Riedel seconded; the motion was unanimously approved by members at the meeting.

#### **9. Committee Reports**

State Coordinators:

Arizona (Marly Helm): They need more members. Helm asked for ideas to encourage people to join which prompted a discussion included below in Other Business.

Colorado (Tom Riedel): They have a new member, Alison Verplaetse and she was a moderator for the virtual conference. He says it's time to plan another gathering for CO members.

Nevada (NV does not have a State Coordinator): Peggy Keeran contacted two librarians there and did not get responses.

New Mexico (Jenni James): Ten NM members met on the IAIA campus in August. The day included tours and a lunch meeting. It is hoped that members will continue to meet once or twice a year.

Utah (Diana Harter): She is planning to get members together after the holiday break.

Montana & Wyoming (Jennifer Mayer): Mayer asked if any of the meeting attendees knew about two former members. Williamsen suggested the Chapter board send them invites. Wyoming doesn't have any more new art librarians.

#### **10. Other Business**

Newsletter Editor Marly Helm asked if members still want the Chapter newsletter (The Mountain Ledger) to come out in the summer. The consensus was yes. Helm thanked Chris Ramsey for putting the newsletter on the Chapter website.

Helm suggested that the current events and exhibit schedules of our individual institutions be posted to the Chapter website, as a calendar for 2014. That way we all can see what other institutions are doing.

Increasing Membership: During the State Coordinator reports, several ideas were generated to promote membership.

- Reduce student membership to \$15.
- Make first year membership \$15.
- Send a survey to library students in the MW Chapter region. 2014 Board Officers Williamsen, Beatty, and Leither will put a survey together.
- Promote membership to library students as an opportunity to find mentors.

Motion to adjourn by Williamsen and seconded by Keeran. All approved to adjourn at 2:24 PM.

Respectfully submitted by  
Jenni James, Secretary/Treasurer  
December 16, 2013